



Meat Board of Namibia

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STANDARD OPERATING PROCEDURES

EXPORT OF LIVESTOCK FOR FEEDLOT AND SLAUGHTER PURPOSES TO SOUTH AFRICA

BACKGROUND AND LEGISLATION

In accordance with the Meat Industry Act (Act no 12 of 1981), the Meat Board was established to provide control over the grading, sale, importation and export of and the imposition of levies in respect of livestock, meat or meat products.

The objects of the board are to promote the interests of the meat industry of the territory in the territory or elsewhere.

The board shall have the power to prohibit any person of any category or class to sell or export from the territory any controlled product or any category or class thereof, except on the authority of and in accordance with conditions contained in any permit issued by the board.

DEFINITIONS

“Livestock” means cattle, sheep, goats and pigs (For the purpose of this document, “livestock” shall not include pigs).

“Territory” means the territory of Namibia.

“Controlled product” means livestock, meat or meat products.

“Slaughter animals” means cattle, sheep, goats or pigs slaughtered or intended to be slaughtered. (For the purpose of this document, “slaughter animals” shall include animals to be placed in a feedlot for intended slaughter and shall not include pigs).

SCOPE AND OBJECTIVE

The scope of this document is to set out the procedures to be followed:

1. By exporters in order to obtain an export permit from the Meat Board of Namibia for the exportation of livestock destined to abattoirs and feedlots in South Africa;
2. For the verification and the control of the legal export of livestock destined to abattoirs and feedlots in South Africa;
3. In the event of non-compliance with conditions contained in the permit issued by the Meat Board.

The objective of this document and the procedures set forth is to verify and ascertain that slaughter animals reach the intended feedlot or abattoir destination in South Africa and are not being sold as breeding stock entering the South African National Herd.

PROCEDURES TO BE FOLLOWED TO OBTAIN AN EXPORT PERMIT FOR THE EXPORTATION OF SLAUGHTER ANIMALS FROM THE MEAT BOARD

1. In order to export livestock from Namibia, the exporter must be registered with the Meat Board of Namibia as a Producer.

For information regarding registration, please contact Morne Labuschagne:

Office number: 00264 61 275 854

E-mail address: chiefims@nammic.com.na

2. Verify with the Meat Board whether the intended destination of slaughter animals is listed and registered as an approved destination in South Africa. In order to be registered as an approved destination in South Africa, such abattoir and/or feedlot must comply with the criteria set forth by the Meat Board of Namibia. Slaughter animals will not be allowed to be exported to any destination not listed and approved, and an application for alternative destinations will thus be declined.

For verification and criteria for approval as export destination in South Africa, please contact Morne Labuschagne at the Meat Board:

Office number: 00264 61 275 854

E-mail address: chiefims@nammic.com.na

3. Obtain the relevant Import Permit from the Directorate of Veterinary Services in South Africa. For information regarding SA Veterinary Import Permits, please contact the Import Export Policy Unit of the Directorate of Animal Health South Africa:

Permit Office

Head of Permit Office: Mr Weekend Mantshidi (Acting)

WeekendM@daff.gov.za

Tel: +27 (0)12 319 7514

Other Tel: +27 (0)12 319 7632 / -7503 / -7414 / -7500 / -7406 / -7461

4. Make an appointment with your regional State Veterinarian to discuss the conditions of export as stipulated in the South African Veterinary Import permit and to discuss any procedures necessary to ensure compliance.
5. Notify the regional State Veterinarian of the intended date of exportation in writing at least 14 days prior to export in order to organise the export inspection and certification.
6. Only after the Veterinary Health Certificate/ export permit has been obtained, will a Meat Board Permit be issued.

Please contact Morne Labuschagne for application for an export permit:

Office number: 00264 61 275 854

E-mail address: chiefims@nammic.com.na

7. Levies are payable to the Meat Board, and are calculated as a percentage of the standard value per head of cattle, sheep and goats. For information on the newest standard values and levy percentages, please contact Andeline Katana at 00264 61 275 837.

PROCEDURES TO BE FOLLOWED FOR THE VERIFICATION AND CONTROL OF LEGAL EXPORT OF SLAUGHTER ANIMALS

1. Upon arrival at the designated port of exit, the person responsible for the consignment of slaughter animals must present the following documents to the Meat Board Official on duty:
 - Meat Board Export Permit
 - Veterinary Export Permit / Health Certificate
 - Movement Permit
 - Floor plan
 - Customs documents
 - Copy of Departure Register
2. The Meat Board Official will verify that all required documents are presented and are valid. The official will also verify that the details provided on the Meat Board permit are correct i.e. species of animals, number of animals on the truck, GPS co-ordinates and destination. A border receipt confirming the actual number of animals loaded will be issued.
3. A notice will be sent by the Meat Board Official to the Meat Board Headquarters notifying departure of the consignment of slaughter animals from Namibia to South Africa.
 - The notice must be sent in the form of an email OR fax and must contain the Meat Board Permit Number, number of animals on the truck, truck registration number, date and time of departure.
 - Notice must be sent to Mr Horn:
Fax number: 00264 61 228 310
Office number: 00264 61 275 874
E-mail address: wessels@nammic.com.na
4. It remains the responsibility of the exporter and importing feedlot/ abattoir to notify the regional State Veterinarian at the point of destination in time of the arrival of the consignment. The slaughter animals may not be offloaded without the permission of the State Veterinarian. The Removal Permit endorsed by the State Veterinarian must be sent to the Meat Board together with the Offload Confirmation.
5. Upon arrival and offloading of the consignment of slaughter animals at the approved point of destination, a notice of arrival must be sent to the Meat Board Head Office by the feedlot or abattoir operator in South Africa.
 - The notice must be sent in the form of a fax OR e-mail. **It remains the responsibility of the exporter to verify that the notice has been sent to the Meat Board, and that**

the Meat Board has received such notice. This notice must be accompanied by the Veterinary Removal Permit.

- The notice must be sent to Mr Horn:
Fax number: 00264 61 228 310
Office number: 00264 61 275 832
E-mail address: wessels@nammic.com.na

- **Please note that from the date of departure from Namibia (exiting), a period of 72hours is allowed to reach the designated point of destination and to confirm the receipt of the particular consignment. The offload confirmation must be sent to the Meat Board. Should the exporter fail to send a notice of arrival to the abovementioned contact, the following procedure may be followed:**
 - An investigation will be launched regarding the whereabouts of the consignment, and the costs there-of will be for the exporters account,
 - The registration of the exporter with the Meat Board as a producer may be revoked, and
 - The approved destination in South Africa may be removed from the list of registered destinations.

6. After arrival of the slaughter animals at the approved destination, the slaughter animals MUST maintain the Namibian Official Ear Tags for the remainder of its lifetime. Random audits will be conducted at the various approved destinations to verify that all slaughter animals are either present OR proof of slaughter must be presented. Please note that no animals are allowed to be moved to a second destination UNLESS such destination is listed as an approved destination. Any movement to a second destination MUST be reported to the Meat Board of Namibia immediately.

7. Dead on arrival animals OR animals that die after offload at the feedlot: a post mortem report by a Registered Veterinarian must be presented as proof. Such report must contain the ear tag number of the animal as well as the destination and date of post mortem done.

8. If all slaughter animals are not accounted for at the approved destination OR if proof of slaughter cannot be presented, the following procedure may be followed:

- An investigation will be launched regarding the whereabouts of the slaughter animals, and the costs there-of will be for the exporters account,

- The non-compliance must be reported to Mr Horn at the Meat Board immediately:
Cell number: 00264 81 1288545
Office number: 00264 61 275 832
Email address: wessels@nammic.com.na

- Meat Board Namibia will notify the Directorate of Veterinary Services Namibia, Chief Veterinary Officer immediately of the non-compliance.
- The registration of the approved destination in South Africa will be temporarily suspended from a specified date. A period of 30 (thirty) days will be given for correction of any non-compliance, after which the registration may be restored OR permanently suspended if corrective action is not satisfactory.

Stakeholders are assured that the Meat Board are committed to ensure that all animals reach their destination and subsequently are terminated (slaughtered). You are encouraged to participate in the process by taking ownership and ensuring a healthy trade relationship between Namibia and South Africa.