



**Meat Board of Namibia**



## **MANAGEMENT PLAN**

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Prohibition of Goat and Sheep skins / Government Notice no: 244

### **1. LEGAL FRAMEWORK**

Based on government notice no: 5285 re: Prohibition Pertaining to Export of Sheep and Goat Skins”, Meat Board was mandated for verification and management of the process under the “Import and export Control Act, 1994.

Meat Board was requested by the Ministry of Trade and industry to implement (as per the Cabinet decision 12<sup>th</sup> /30.07.13/008) the following measures;

- i) To grant permits for the export of pickle sheep skin provided that any tannery or processors in Namibia interested in processing such skins beyond the pickle stage must be offered an opportunity to purchase such pickled skin with 14 days at a price verified by the Meat Board to commensurate with domestic marketing and;*
- ii) To verify the export of raw and pickled skins (excluding Swakara pelts) from the date to be announced in the media. The export should be done in containers sealed in collaboration with Ministry of Agriculture, Water and Forestry / DVS and Ministry of finance to prevent under valuation.*

Meat Board shall, with consultation of the industry members, implement the process as outline in paragraph 2 bellow.

### **2. MECHANISM GOVERNING THE PROCESS**

- 2.1 all processors/producers of skins up to pickle stage will have to register with the meat Board
- 2.2 Producers / exporters / processors should hand in statements indicating last 3 month export / production to the Meat Board.

- 2.3 Producers / exporters / processors of pickle skins should hand in a monthly performance report to Meat Board

### 3. PROCEDURE FOR IMPLEMENTATION

- 3.1 The producers of pickle skins must first offer the processor / tannery of Sheep beyond pickle stage the sheep pickle skins before applying for permission to export Sheep pickles Levy free.
- 3.2 The producer of pickle skin He/she must first establish a price which they can obtain in export and/or local market.
- 3.3 The offer must be submitted to the Meat Board, clearly stating the description of each grade and price per grade in US dollar OR Namibian dollar. Description of the offer must match 100% to the description which would be used on the final invoice when the skins would be sold to another party in pickle.
- 3.4 The offer must be given per dozen per grade or Namibian Dollar per piece. The offer must be in the form of a Proforma invoice (expressed in US\$) excluding transport, insurance, commission and any other costs F.O.B. Ceiling price should be adhered to.
- 3.5 Meat Board will submit this offer only to the ‘**registered tanneries**’ in Namibia. The buyers (tanneries) must reply to Meat Board within 3 working days of their interest in purchasing.
- 3.6 Interested parties will be given the opportunity to inspect the merchandise within 8 working days after which they must submit their tender in a confidential e-mail to the Meat Board
- 3.7 On the 14<sup>th</sup> day, tender will be opened in presence of the interested parties and the highest offer will be accepted.
- 3.8 Terms and conditions of payment must be agreed upon by the two companies involved and the selling party should clearly state the requirement thereof. In the event of non-payment within stipulated time frame, the party in question would not be considered for another/next round (or more, depending on when payment is settled) of offering.

Please note that Meat Board will not will not be held responsible / accountable for none payment of such a transaction.

3.9 If no reply is received within 14 days, the offering company may apply to the Meat Board for the export permit to export such pickle skins 'levy free'.

**3.10 Declining the offer:**

- If payment is not received as per point no. 3.6 within 14 days, the company who offered the pickled Sheep skins should be allowed to proceed with applying for an export permit from the Meat Board.
- If the processors decline the offer, The Meat Board shall issue to the applicant an export permit (levy free) on condition that all procedures / processes of the scheme have been met.

**3.11 Acceptance of the offer:**

- A stamped export invoice must be sent to the Meat Board and proof of payment by seller's bank must be given to the Meat Board.
- The Namibian processor beyond pickle stage must be in the position to confirm with the Meat Board that the Sheep pickles were exported and payment was received at the offered price.

**4. AUDIT.**

- An audit on all pickled Sheep skins exported from Namibia will be conducted by an independent auditor to be appointed by the Meat Board.
- The scope of the audit assignment will be the verification of the correctness of all documentation mentioned above.